

## FIRE PROTECTION POLICY BOARD

Regular Meeting  
February 27, 2008  
Olympia, WA

These minutes will be considered **DRAFT** until they are formally approved at the next regular meeting of the Fire Protection Policy Board, which is scheduled for **May 28, 2008.**

**Board Members Present:** Wayne Wienholz, T.J. Nedrow, Dean Shelton and Rick Chaney, Dean Hosni

**Board Members Participating via Conference Call:** Jim Broman and Jennifer Gregerson

**Board Members Absent:** Mark Kahley

**WSP Staff Present:** Mike Matlick, Anjela Foster and Ellen Tombleson

**Guests Present:** Mike Brown, Dan Parsons and Brian Everson

### OPENING:

Chair T.J. Nedrow opened the meeting with introductions at approximately 9:05

### APPROVAL OF AGENDA:

**Motion:** It was moved and seconded to approve the agenda as presented.

**Motion passes. Unanimous.**

### APPROVAL OF MINUTES:

**Motion:** It was moved and seconded to approve the following minutes:

November 28, 2007 - Work Session

January 23, 2008 – Regular Meeting

**Motion passes. Unanimous.**

Due to schedule conflicts discussion on the Fire Training Website was tabled until later in the agenda. Discussion was held on the scheduled Decision Items with the agreement they would be acted on later in the meeting when Jennifer Gregerson was able to join the conference call.

- Accreditation of Island County Fire Chiefs Association's - Mike Matlick provided an overview of this Decision Item, noting that there were no cons identified.
- Re-Accreditation of Washington Fire Chiefs EVIP - Mike Brown advised that the Washington Fire Chiefs (WFC) were appreciative of the support in changing the title from EVAP to EVIP.
- Creation of Firefighter Memorial Standing Committee – Mike Matlick clarified that creation of this committee would not impact workload of Bureau staff.
- Endorsement of WFC Position Paper #22 – Chair Nedrow provided background on the issues and actions taken by the State Building Code Council (SBCC) which are noted to be in conflict with the desires of the fire service. Chair Nedrow complimented the Washington Fire Chiefs for their commitment in bringing this issue forward to the Fire Protection Policy Board. Mike Brown advised the WFC did adopt their Position Paper with the general belief that Washington is a home rule state. When a community tries to adopt a fire sprinkler ordinance for their community, they go through a lengthy ordinance process, and that currently the SBCC has authority to overrule their actions. Mike Brown provided further details specific to the issues encountered by the Cities of Olympia and Redmond in their process. Mike further noted that the effort of the Position Paper is to start movement in the development of a coalition focused on how the SBCC will operate in the state of Washington.

The WFC believes that this is not an issue that any agency should take on alone, but should be taken on as a united effort. In further discussion, Jim Broman raised the question of who may be opposed to this effort? It is his understanding that the cities and counties may be open to this position. Mike Brown advised that this was presented as a recommended Position Paper to the Association of Washington Cities, Counties and the Ports, who have all advised they will take this back to their associations after the legislative session. Mike Brown further advised the WFC also plans to make contact with the Washington Association of Building Officials to explore co-opting them into the concept after the legislative session.

Wayne Wienholz advised that he supports endorsing this position, but wants to stress that the issue should not be about sprinklers, but should be directed to the larger issue of overruling local authority in adopting local ordinances. Chair Nedrow recommends that other fire service associations consider formal action to support this issue in conjunction with the Fire Protection Policy Board. Chair Nedrow further advised that he is in the process of scheduling a meeting with Mr. Scott Heinze, Policy Advisor for the Governor, along with Mr. Jon Napier, who is the fire service representative on the SBCC to continue dialogue on this issue and to openly address any possible conflict between two governor-appointed boards.

Following this lengthy discussion, Chair Nedrow advised that formal action on this Decision Item will be taken later in the meeting, as shown on the agenda.

**Fire Safe Cigarette Bill** ~ Mike Brown provided a legislative update on the fire safe cigarette legislative. This bill passed out of the Senate 97-1 and has now been passed to the House. Mike stressed that this was a historical moment as the fire service and the tobacco industry provided united support for the bill. Chair Nedrow applauded the WFC efforts in taking this issue forward through the process.

**Fire Service Training Website** ~ Dan Parsons and Brian Everson ITD staff (WSP Information Technology Division) provided an overview of the status of this project. The Board was advised that the electronic web based training processes cannot be implemented at this time due to state agency requirements requiring the process to go through the Departments of Personnel and the Office of Financial Management. WSP ITD staff are working with the State Fire Marshal's Office on the desired deliverables of the website. The schedule at this time is undetermined. It was also explained that this project must be declined from DOP before it can move forward on its own. A reasonable expectation for receiving a response from DOP is anytime from 2-6 months. ITD staff will continue to push the project and will provide a follow up status report at the April 23 Work Session.

**Regional Funding Guidance** ~ Anjela Foster provided background on the regional funding discussion held at the November 11, 2007 Policy Board meeting that resulted in the decision to adopt the following funding breakdown:

Total Funding Available:	\$261,900
Regional Funding Available:	\$ 29,100
Council Funding Available:	\$ 9,700

Anjela also advised that the Regional contract guidance will remain the same as last year:

- Regional Councils may apply independently or as a combined council
- Regions shall allocate \$9,700 to each identified core area/council.
- Regions may move up to \$5,000 from one identified core area/council by notifying the State Fire Marshal's Office.
- No more than \$5,000 may be moved from an identified core area/council without written permission from the State Fire Marshal's Office.

- Regions may request that the entire \$29,100 be utilized to address one core area to address a specific or emergent need.
- The Region shall submit a justification for this deviation in funding and shall submit a business plan with the contract application.
- Regions who deviate from the established standard funding scheme shall submit a plan to the State Fire Marshal's Office demonstrating how they will equalize spending in the other identified core area/councils in the future.
- Funds shall be equalized between the identified core area/councils within four years of the approved spending plan.
- Regions and/or regional councils shall report to the FPPB in a manner determined by the FPPB.
- The State Fire Marshal's Office shall audit regions and/or councils and report findings to the FPPB. Regions shall be provided 30 days notice of an audit occurring.

Following considerable discussion, it was agreed that in the future the Board will move towards requiring that performance measures be established and included as objectives in the contract, and that beginning in 2009, more definitive guidance will be prescribed. Anjela pointed out that once the FPPB has completed their Strategic Plan, and incorporated the objectives of the Fire Prevention Master Plan, the FPPB could start directing the regional contracts towards accomplishing the priorities written into the Fire Protection Policy Board Master Plan.

**Funding FPPB Committees** ~ During lengthy discussion of using regional funding to support the Fire Prevention Committee, as well as other standing FPPB Committees, it was suggested that it would be desirable to have a representative from each region on the committee and utilize regional funding to pay for their participation.

Chair Nedrow provided an overview of a meeting he attended February 22, with State Fire Marshal Mike Matlick and Chief Jim Broman with the Inland Empire Chief's Association. The Inland Empire Chief's Association expressed concern regarding the lack of communication on the intention of the FPPB to take regional funding without notification to stakeholders.

Jim Broman suggested asking the Regional Councils to support the Fire Prevention Workgroup with funds from their grants and representation from their region rather than withholding it from the grants up front. Further discussion was held regarding the difficulty of timelines for use of any unexpended funds, as they are not allowed to be carried over to the next funding cycle."

During discussion on the value of regional presentations, it was suggested that the regional contracts move towards performance based measures with established minimum standards and measurable achievements. Wayne Wienholz advised that he feels it will be easier to tie regional funding to measureable objectives once the FPPB Strategic Plan is updated.

In discussion, it was clarified that the motion made at the November 29, 2007 meeting was passed unanimously, and will stand – resulting in the requirement that \$900 from each region be set aside to maintain the Fire Prevention Workgroup. In additional discussion, it was agreed that the Fire Prevention Workgroup continue as originally constituted, with the addition of labor being represented. It was further suggested that it would be appropriate for labor to make a written request to have a representative included on the SFDC, FPWG, T & ERC, FF Memorial Committee and any future committees of the FPPB.

#### **Decision Items ~**

**Motion:** It was moved by Jim Broman and seconded by Dean Shelton to accredit the Island County Fire Chiefs' Association on the following programs:

NFPA 1021 2003 edition Fire Officer I  
NFPA 1021 2003 edition Fire Officer II  
NFPA 1041 2002 edition Fire Instructor I  
NFPA 1041 2002 edition Fire Instructor II

***Motion passes. Unanimous.***

**Motion:** It was moved by Wayne Wienholz and seconded by Rick Chaney to re-accredit the Washington Fire Chief's on the following the following course:

Washington Fire Chief's EVIP

***Motion passes. Unanimous.***

**Motion:** It was moved by Wayne Wienholz and seconded by Dean Hosni to accept the creation of the Fallen Firefighter Memorial Committee as a standing committee of the Fire Protection Policy Board.

***Motion passes. Unanimous.***

**Motion:** It was moved by Wayne Wienholz and seconded by Jim Broman to endorse Washington Fire Chief's Position Paper #22.

Chair Nedrow requested that State Fire Marshal Matlick explore adding the FPPB's logo on the accreditation certifications.

## **REPORTS**

State Fire Marshal Mike Matlick provided a legislative update advising that the Hospital Bill [SB-6710] was moving forward, which will result in the addition of a DSFM position. Also, the SFMO was successful in being added to the Fire Sprinkler Stakeholder Workgroup. Mike also advised that although the CBRNE Bill did receive a hearing, it died in committee. The FTA Construction is moving ahead, although there has been some difficulty encountered in the permitting process with King County. Also, the SFMO will continue to explore the issue of contracting vs. hiring volunteer firefighters as employees of the WSP for mobilizations.

In discussion on distributing Board meeting notes in a timely manner, Mike advised that the goal of the SFMO will be to have the minutes to the Board Chair for his review by Friday, two days after the Board meeting, enabling the minutes to be distributed to the fire service in draft form, within a week of the meeting. Chair Nedrow emphasized the desire for the Board to have an opportunity to review the draft minutes prior to a public release.

As a point of interest, Mike provided an overview of an incident that occurred back east, regarding the arrest of a fire Captain at a traffic scene. Following the overview, Mike encouraged participation in the Traffic Incident Management System. Chair Nedrow advised that a presentation on the WaTIMCo will scheduled for the April 23 Work Session.

Mike advised that he has been distributing copies of the Plan for State Funded Regional Delivery of Basic Fire Fighter Training. The Inland Empire Fire Chief's Association has raised an objection and do not want to lose funding from the Basic Firefighter Training Program.

In discussion on the Fire Protection Policy Board's Strategic Planning Session scheduled for March 8-9, Mike advised that after talking to the facilitator, Chief Paul LeSage from Tualatin Valley Fire and Rescue, it is possible that the work for this session could be accomplished in the first day.

Mike provided an overview of his presentation at the Fire Safety and Training Officer Conference in Wenatchee, and advised that in response to an out of state incident involving a

firefighter death as a result of being ejected from the fire apparatus, Mike stressed to the conference audience the need for consistent seat belt usage. To that end the FTA will require seat belt usage when apparatus is in motion.

**Board Terms** ~ Chair Nedrow advised that efforts are still ongoing to locate a county representative to fill the position left vacant by Bud Hover. Also, noted was Dean Hosni's position on the Board is up in April, Dean was asked to contact the insurance industry institute to determine their intention of filling the position with a new member or extending Dean's position on the Board. As Wayne Wienholz and Jennifer Gregerson's terms are also both up in April, he asked that they contact their associations to advise that they need to contact the Governor's Office to request that they be re-appointed, or have another person appointed. In all case, the association is required to submit three candidates for consideration. Chair Nedrow also reminded the Board that the Agenda for the May meeting will include elections for the Chair and Vice-Chair position. As Dean Hosni's term is up, and he may not be re-appointed, Chair Nedrow asked that other Board members consider the Vice-Chair position.

### **GOOD OF THE ORDER**

Media Event ~ Chair Nedrow provided an overview of the Media Event, held in conjunction with the SFMO, the FPPB and First Alert, to announce that First Alert donated 500 carbon monoxide detectors to the FPPB for distribution. Anjela advised that she will develop a thank you letter from the FPPB acknowledging First Alert's donation. During additional discussion on grants, it was clarified that the FPPB is able to seek grants, donations, etc. In further discussion, specific to Fire Act Grants, Mike advised that he would consult with the Alaska SFMO, who was successful in being awarded a Fire Act Grant.

Chair Nedrow requested that the Certification and Accreditation Unit provided a report at the April 23 Work Session, detailing the program successes of 2007 and goals for 2008.

Chair Nedrow asked that the PNWCG be added to the distribution list for FPPB meeting minutes.

Meeting adjourned at approximately 12:05

Approved:

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T.J. Nedrow, FPPB Chair

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(Date)

### **Next Meeting:**

April 23, 2008 – Work Session  
General Administration Building  
Olympia, WA